

Center Name: Little Steps Learning Center		Address: 111 E. Reed Roswell, NM 88203			Phone: (575)623-6402		
License Number: 155317	Issue Date: 08/9/2017	Expiration Date: 08/8/2018	Type: 2 Star + Child Care Center		Status: Licensed		
Capacity					Census		
Over Age 2:	76	Under Age 2:	13	Night Care:	0	Playground:	97
		Over 2:	44	Under 2:	8		
Days and Hours of Operation							
	<u>Monday</u>	<u>Tuesday</u>	<u>Wednesday</u>	<u>Thursday</u>	<u>Friday</u>	<u>Saturday</u>	<u>Sunday</u>
Opening Times:	07:30 A	07:30 A	07:30 A	07:30 A	07:30 A	Closed	Closed
Closing Times:	05:30 P	05:30 P	05:30 P	05:30 P	05:30 P		
# of Classrooms: 5	Purpose: Incident Investigation		Date: 09/26/2017		Time: 03:00 PM		
Comments							
Center has implemented a policy prohibiting the use of bleach for soaking dishes., and also implemented a policy prohibiting washing dishes in the classroom sinks. Educators are not allowed to have bleach in any form with in reach of children, and are only allowed to use bleach for disinfecting and sanitizing purposes.The center will wash dishes according to the dishwashing policy in th regulations and will only wash dishes in the main kitchen sink.							
A SURVEY OF YOUR FACILITY HAS BEEN MADE AND YOU ARE NOTIFIED OF NON-COMPLIANCE OF THE REGULATIONS AS NOTED BELOW:							
Licensure							
8.16.2.11 A TYPES OF LICENSES						Not Inspected	
8.16.2.11 B RENEWAL OF LICENSE						Not Inspected	
8.16.2.11 D NON-TRANSFERABLE RESTRICTIONS OF LICENSE						Not Inspected	
8.16.2.12 A, K, M LICENSING ACTIONS AND ADMINISTRATIVE APPEALS						Not Inspected	
8.16.2.17 E, F SURVEYS FOR CHILD CARE FACILITIES						Not Inspected	
8.16.2.18 D COMPLAINTS						Not Inspected	
8.16.2.21 A LICENSING REQUIREMENTS						Not Inspected	
8.16.2.21 B CAPACITY OF CENTERS						Not Inspected	
8.16.2.21 C INCIDENT REPORTING REQUIREMENTS						Not Inspected	
Administrative Requirements							
8.16.2.22 A ADMINISTRATION RECORDS						Not Inspected	
8.16.2.22 B MISSION, PHILOSOPHY AND CURRICULUM STATEMENT						Not Inspected	
8.16.2.22 C POLICY AND PROCEDURES						Not Inspected	
8.16.2.22 D FAMILY HANDBOOK						Not Inspected	
8.16.2.22 E CHILDREN'S RECORDS						Not Inspected	
8.16.2.22 F PERSONNEL RECORDS						Not Inspected	
8.16.2.22 G PERSONNEL HANDBOOK						Not Inspected	
Personnel & Staffing							
8.16.2.23 A PERSONNEL AND STAFFING REQUIREMENTS						Non-compliance	

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Personnel & Staffing		
<p>Deficiencies The educator did not demonstrate the ability to perform essential job functions that reasonably ensure the safety of children in care. Regulation: 8.16.2.23A(2)</p> <p>Corrective Action Plan The educator will demonstrate the ability to perform essential job functions that reasonably ensure the safety of children in care. Date to be Completed: 09/26/2017</p>		
8.16.2.23 B STAFF QUALIFICATIONS AND TRAINING		Not Inspected
8.16.2.23 C STAFF/CHILD RATIOS AND GROUP SIZES		Not Inspected
Services & Care of Children		
8.16.2.24 A GUIDANCE		Not Inspected
8.16.2.24 B NAPS OR REST PERIOD		Not Inspected
8.16.2.24 C ADDITIONAL REQUIREMENTS FOR INFANTS AND TODDLERS		Not Inspected
8.16.2.24 D DIAPERING AND TOILETING		Not Inspected
8.16.2.24 E ADDITIONAL REQUIREMENTS FOR CHILDREN WITH SPECIAL NEEDS		Not Inspected
8.16.2.24 F ADDITIONAL REQUIREMENTS FOR NIGHT CARE		Not Inspected
8.16.2.24 G PHYSICAL ENVIRONMENT		Not Inspected
8.16.2.24 H SOCIAL-EMOTIONAL RESPONSIVE ENVIRONMENT		Not Inspected
8.16.2.24 I EQUIPMENT AND PROGRAM		Not Inspected
8.16.2.24 J OUTDOOR PLAY AREAS		Not Inspected
8.16.2.24 K SWIMMING, WADING AND WATER		Not Inspected
8.16.2.24 L FIELD TRIPS		Not Inspected
Food Service		
8.16.2.25 B MEALS AND SNACKS		Not Inspected
8.16.2.25 C MENUS		Not Inspected
<p>8.16.2.25 D KITCHENS</p> <p>Deficiencies The center did not follow the proper method for hand cleaning and sanitizing used eating utensils , dishes and cups with the following required steps: 1) wash with soapy water; 2) rinse with clean warm water; and 3) sanitize. Regulation: 8.16.2.25D(9)</p> <p>Corrective Action Plan The required steps will be reviewed with staff responsible for dishwashing . Date to be Completed: 09/26/2017</p>		Non-compliance
8.16.2.25 E MEAL TIMES		Not Inspected
Health & Safety Requirements		
8.16.2.26 A HYGIENE		Not Inspected

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Health & Safety Requirements		
8.16.2.26 B FIRST AID REQUIREMENTS		Not Inspected
8.16.2.26 C MEDICATION		Not Inspected
8.16.2.27 A-D ILLNESS REQUIREMENTS FOR CENTERS		Not Inspected
8.16.2.28 A-H TRANSPORTATION REQUIREMENTS FOR CENTERS		Not Inspected
Buildings, Grounds & Safety		
8.16.2.29 A HOUSEKEEPING		Not Inspected
8.16.2.29 B PEST CONTROL		Not Inspected
8.16.2.29 C MECHANICAL SYSTEMS		Not Inspected
8.16.2.29 D WATER AND WASTE		Not Inspected
8.16.2.29 E LIGHTING, LIGHTING FIXTURES AND ELECTRICAL		Not Inspected
8.16.2.29 F EXITS AND WINDOWS		Not Inspected
8.16.2.29 G TOILET AND BATHING FACILITIES		Not Inspected
8.16.2.29 H SAFETY COMPLIANCE		Not Inspected
8.16.2.29 I SMOKING, FIREARMS, ALCOHOLIC BEVERAGES, ILLEGAL DRUGS AND CONTROLLED SUBSTANCES		Not Inspected
8.16.2.29 J PETS		Not Inspected

Please note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans as noted above, may result in further action taken against the licensee.

Nicholas Conde 4:45 pm

09/26/2017

Felicia Juarez

09/26/2017

Surveyor: Nicholas Conde	Date	Facility Rep: Felicia Juarez	Date
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